

Cabinet

Minutes

Monday 7 September 2015

PRESENT

Councillor Stephen Cowan, Leader of the Council
Councillor Michael Cartwright, Deputy Leader
Councillor Andrew Jones, Cabinet Member for Economic Development and Regeneration
Councillor Vivienne Lukey, Cabinet Member for Health and Adult Social Care
Councillor Lisa Homan, Cabinet Member for Housing
Councillor Sue Fennimore, Cabinet Member for Social Inclusion
Councillor Wesley Harcourt, Cabinet Member for Environment, Transport & Residents Services
Councillor Ben Coleman, Cabinet Member for Commercial Revenue and Resident Satisfaction
Councillor Sue Macmillan, Cabinet Member for Children and Education

41. MINUTES OF THE CABINET MEETING HELD ON 6 JULY 2015

RESOLVED:

That the minutes of the meeting of the Cabinet held on 6th July 2015 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

42. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Max Schmid.

43. DECLARATION OF INTERESTS

There were no declarations of interest.

44. CORPORATE REVENUE MONITOR 2015/16 MONTH 2 - MAY

RESOLVED:

- 1.1. That the General Fund and HRA month 2 revenue outturn forecast be noted.
- 1.2. That the proposed virements of £1.853m as detailed in appendix 11 of the report, be agreed.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

45. CORPORATE REVENUE MONITOR 2014/15 OUTTURN

RESOLVED:

- 1.1. That the General Fund underspend of £11.346 million (including contingencies) and the HRA underspend of £2.643m, be noted.
- 1.2. That the transfer to earmarked reserves of £11.346 million, be noted.
- 1.3. That the increase in the HRA reserves of £5.673 million, be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

46. CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2014/15 (OUTTURN)

RESOLVED:

- 1.1. That the capital out-turn for the year, be noted.
- 1.2. That the reduction in Headline General Fund Capital Finance Requirement (CFR) debt by £29 million to £45.2 million be noted.
- 1.3. That the proposed technical budget variations to the capital programme as summarised in Table 1 and detailed in Appendix 2 of the report, be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

47. TREASURY REPORT 2014/15 OUTTURN

RESOLVED:

That the report be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

48. OFF-SITE RECORDS STORAGE SERVICE CONTRACT EXTENSION

RESOLVED:

- 1.1. That the extension of the Off-site Records Storage Service (ORSS) contract for a one-year extension from 1 April 2016 to 31 March 2017, be approved.
- 1.2. To award the Director of Finance delegated powers to award a second one-year extension to 31 March 2018 resulting in the ORSS contract terminating on 31 March 2018.
- 1.3. The Council to start the re-procurement process on 1 June 2016 in order to finalise contract award and move the service to a new provider by the deadline of 31 March 2018.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

49. PROCUREMENT OF ENERGY - FLEXIBLE 2016 - 2020 AND FTFP 2016 - 2018

RESOLVED:

- 1.1. To waive the provisions of Contract Standing Orders in relation to authority to award energy contracts.
- 1.2. To delegate to the Director of Finance and the Director for Building & Property Management the authority to enter into contracts with utility companies following the competitive procurement exercises via a Central Purchasing Body (currently LASER operated by Kent County Council) to take effect from October 2016 for 4 years. The procurement for the new framework has been carried out in accordance with EU procurement regulation.
- 1.3. To note that Members will receive an annual report on the contracts let by officers and proposals concerning the procurement of energy by the Council for the following year.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

50. AGREEMENT WITH BLUEPOINT LONDON FOR THE PROVISION OF ELECTRIC VEHICLE CHARGING POINTS

RESOLVED:

- 1.1 That authority be granted to enter into the Variation Agreement and the Supplementary Agreements with BluePoint London Ltd in relation to the Pan London Scheme Agreement.
- 1.2 That officers work with BluePoint London Ltd to identify suitable sites for on-street EV charging points, with each site to be approved by the Cabinet Member for Environment, Transport and Residents' Services.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

51. HOME CARE SERVICES - AWARD OF THREE CONTRACTS

In welcoming the report, Councillor Lukey noted that this was the beginning of the transformation of our Home Care Services. The new offer will address individual needs and provide compassionate care to our residents. She paid tribute to all the interest groups, residents and officers who contributed to the work. Councillor Fennimore expressed her delight that the Administration had secured this long overdue contract which would ensure social inclusion for the most vulnerable members of the community. The Leader thanked the officers for all their hard work in making this happen.

RESOLVED:

- 1.1 To award three Home Care Services Contracts, each for a period of five years from 1st January 2016 to 31st December 2020 with the option to extend for a further period of up to two years.
- 1.2 To award three contracts; one for Contract Area 1, Hammersmith & Fulham North; one for Contract Area 2, Hammersmith & Fulham Central and one for Contract Area 3 Hammersmith & Fulham South with an estimated contract value over five years of £11.7 million per contract.
- 1.3 To delegate the decision on whether to extend the three contracts to the Leader and the Cabinet Member for Health and Adult Social Care, if the financial value of the extensions is less than £5 million.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

52. YARROW HOUSING CONTRACT AWARD

RESOLVED:

- 1.1 To waive the Contract Standing Orders that require a minimum of five tenders to be sought for contracts of £172,514 or greater total estimated value to allow the Council to directly award a contract to Yarrow from 1st October 2015 to 30th September 2016.
- 1.2. To directly award a contract for 12 months with a maximum annual contract value of up to £2,664,019 to Yarrow, the incumbent provider, under the existing terms and conditions of the existing contract, with an option to extend, if approved, for a period of up to 3 months at a maximum contract value of £666,005.
- 1.3 That the authority to realise any additional contract efficiency savings during the term of the contract, as noted in section 1.5 of the report, be delegated to the Cabinet Member for Health and Adult Social Care, in consultation with the Executive Director of Adult Social Care.
- 1.4 To delegate the authority to the Cabinet Member to vary the interim contract should the 3 month additional period be required.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

53. FORWARD PLAN OF KEY DECISIONS

RESOLVED:

The Key Decision List was noted.

54. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority) as defined in paragraph 3 of Schedule 12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

[The following is a public summary of the exempt information under S.100C (2) of the Local Government Act 1972. Exempt minutes exist as a separate document.]

55. EXEMPT MINUTES OF THE CABINET MEETING HELD ON 6 JULY 201 (E)

RESOLVED:

That the minutes of the meeting of the Cabinet held on 6th July 2015 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

56. OFF-SITE RECORDS STORAGE SERVICE CONTRACT EXTENSION: EXEMPT ASPECTS (E)

RESOLVED:

That the report be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

57. **PROCUREMENT OF ENERGY - FLEXIBLE 2016 - 2020 AND FTFP 2016 - 2018 : EXEMPT ASPECTS (E)**

RESOLVED:

That the report be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

58. **HOME CARE SERVICES - AWARD OF THREE CONTRACTS : EXEMPT ASPECTS (E)**

RESOLVED:

That the recommendations contained in the exempt report be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

59. **YARROW HOUSING CONTRACT AWARD : EXEMPT ASPECTS (E)**

RESOLVED:

That the report be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

Meeting started: 7.00 pm

Meeting ended: 7.04 pm

Chair